



THE POWER GENERATION COMPANY OF TRINIDAD & TOBAGO LIMITED
Purchasing & Materials Department
Caspian Drive
Point Lisas Industrial Estate
COUVA, REPUBLIC OF TRINIDAD & TOBAGO, WEST INDIES
Phone: (868) 636-2525, 2727, 6184, 6186, 6281 Fax: (868) 679-4487

Date: _____

LIST OF REGISTRATION REQUIREMENTS

We request that you submit you submit the following in order to assess your ability to service our needs:

1. Completion of Contractor's Pre-qualification Questionnaire
2. Copy of Certificate of Registration
3. Copy of Certificate of Registration with the Board of Inland Revenue
4. Copy of Certificate of Registration With the VAT Administration Office
5. Copy of Certificate of Registration with the National Insurance Board
6. Copy of Certificate of Workmen's Compensation Insurance
7. Copy of Certificate of Public Liability Insurance
8. Banker's Reference Letter
9. Copy of last three (3) years Audited Financial Statements
10. Two (2) Recommendations from Clients
11. Resumes of Key Personnel
12. Hourly Labour Rates
13. Safety & Environmental Policy
14. Quality Manual
15. Names and Addresses of Directors
16. Company Profile/Brochure
17. Evidence of Ownership of Equipment
18. Letters of Accreditation from Firms you represent (Indicate whether sole supplier or Manufacturers Local Representative

Please indicate by a (√) to the undersigned which of the items listed above you have submitted in order to assist in tile review of your application.

You are also required to fill out the attached payment voucher and deposit the application fee of One Hundred Dollars (TT\$100.00) at the nearest Republic Bank Branch using PowerGen Account Number provided.

Please submit receipt with your completed application to provide proof of payment.

Yours Sincerely

Mervyn Wattley
Commercial Services Officer

Directors: Leo C. Martin (Chairman), Indarjit Singh, Osbourne Charles S.C., Annette Fitzpatrick, Rolly Ramadhar, Craig Carson, Mo Majeed, Seiji Kawamura, John Gillick



Date: _____

To: Republic Bank Limited

Kindly receive the sum of \$ _____ as payment for Vendor Registration and credit

to the account of:

The Power Generation Company of Trinidad & Tobago Limited:
Account No. 180229 871 901

B/O: _____